



A Guide to TOGA and MPSI Registration

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TOGA AND MPSI Registration Guide

Introduction

TOGA (Transmission Outage and Generator Availability) is National Grid's system for receiving submissions of generator availability and outage dates. The system also provides reports of transmission outages. It is a web based system so it is accessible from anywhere. Units need to be registered for TOGA if they are large, or transmission connected (including all off-shore wind farms), or a BEGA.

MPSI (MW Profile Submission Interface) is National Grid's system for receiving submissions of notified generator output. It is also a web based system. Units need to be registered for MPSI if they do not have EDT (Electronic Data Transfer) for submitting PNs and MELs.

Logging in

TOGA is accessed from web address <https://www.toga.ngtuk.co.uk/toga>

MPSI is accessed from web address https://www.toga.ngtuk.co.uk/mpsi_1/

Note that both are secure sites and require 'https:' instead of 'http:' in the URL. Each address opens a login window which asks for a username and password. Details of how to obtain usernames and passwords are covered in the following sections. **Usernames and passwords are common to both systems.**

Registration of Local Security Officer

One person needs to be registered as 'Local Security Officer' (LSO) to act as a contact for our internet security team. The LSO is responsible for authorising user request/ registration (form B160) for their company. Registration of LSO can be obtained by submitting the attached Form B151. A 'Deputy Local Security Officer' (DLSO) can also be registered if desired using another copy of the form.

Request for TOGA and MPSI Users

The other form attached, Form B160, is used for requesting one or more people to be TOGA or MPSI users and has to be signed by the LSO. The LSO can also be a user if so desired. It is also quite acceptable to have just one generic log-in for multiple users. In this case the name of the power station or company can be filled in for the name of the user. The Company 3 character code should be left blank as this will be filled in by National Grid. If TOGA or MPSI is to be used at a power station, the role required is 'Power Station' but if it is to be used by a company for more than one power station the role required is 'GCSubmitter'.

Submission of Forms

The form should be scanned and sent by email to Gen.Info@nationalgrid.com. Once the forms have been processed, the Internet Security Team will issue the required usernames and passwords to the LSO.

Contacts

The TOGA and MPSI team can be contacted by email at Gen.Info@nationalgrid.com or by telephone on 0118 936 3476. Details of how to enter availability and outage data into TOGA or notified output into MPSI will be provided.

FORM B151

Registration, Amendment or Removal of Local Security Officers and Deputy Local Security Officers

User organisation name	
Effective date for change	

Type of Request (Please tick)	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%; text-align: center;">Add <input type="checkbox"/></td> <td style="width: 33%; text-align: center;">Delete <input type="checkbox"/></td> <td style="width: 33%; text-align: center;">Change <input type="checkbox"/></td> </tr> </table>	Add <input type="checkbox"/>	Delete <input type="checkbox"/>	Change <input type="checkbox"/>
Add <input type="checkbox"/>	Delete <input type="checkbox"/>	Change <input type="checkbox"/>		

AUTHORISATION FOR CHANGE *Existing users only*

Full name of current LSO/DLSO or registered I.S Contact	
Signature of current LSO/DLSO or registered I.S Contact	
Date of Request	

REGISTRATION DETAILS

New users: Please supply all details requested below.

Existing user: Please supply only changes to details currently registered with NGT

Full name of LSO/DLSO to be created/modified		
Tick as appropriate	LSO: <input type="checkbox"/>	Deputy LSO: <input type="checkbox"/>
Business address, including post code		
Contact Numbers	Telephone	Fax
Office:		
Mobile:		
Home:		
Others:		
E-mail address		

To be completed in private by the future LSO/Deputy LSO

PRINT codeword (min. 8 Characters) <i>Do not reveal this codeword to anyone else</i>	
Specimen signature	

When you have completed this form, Please scan and Email to Gen.Info@nationalgrid.com

Phone number: 0118 936 3476

Form B151 – VER 2.1

17/04/15

FORM FOR REGISTERING, AMENDING OR REMOVING DETAILS OF TOGA AND MPSI USERS



FORM B160

Registration, Amendment or Removal of TOGA/MPSI Users

This form is used to add, change or deactivate the login account of a TOGA or MPSI user. If you handle access requests for more than one company, Please submit a separate form for every user in each organisation.

Company name	
Company 3 Character code	
Effective Working Date for request (minimum 5 working days notice required)	

Full Name of TOGA/MPSI User	Action Enter either: (A) Add (R) Remove (C) Change	Role Required (see list of roles below)	If user is for removal enter existing user id(s) (format Xcccccc)

(Please continue on the back of this sheet if insufficient space.)

Signature of LSO or Deputy LSO	
Please print Name	
Date of Request	

**When you have completed this form, Please scan and Email to Gen.Info@nationalgrid.com
Phone number: 0118 936 3476**

List of Roles:
GCSubmitter, Power Station, GCView, DNO Viewer, TO Scot Planner & TO Scot Viewer