

## Agenda

**Meeting name** CMP285 Workgroup

**Date of meeting** 28 September 2017

**Time** 10.00- 13.00

**Location** National Grid House

**Dial in:** **020 7108 6317**  
(Meeting number access code: 598 831 300)

Item	Topic	Lead
1	Introductions and meeting objectives	CW
2	Review of Proposal: <ul style="list-style-type: none"> <li>Ensure common understanding</li> </ul>	MJ
3	Review of Term of Reference	HC
4	Review of initial draft of WG rpt.	All
5	Areas for future work and next meeting date	All

Workgroup Membership		
Name	Company	Role
Caroline Wright	Code Administrator	Chair
Heena Chauhan	Code Administrator	Technical Secretary
Michael Jenner (Proposer)	UKPR	WG Member
Michael Oxenham	National Grid Rep	WG Member
Garth Graham	SSE	WG Member
Robert Longden	Cornwall Energy	WG Member
Paul Mott	EDF	WG Member
James Anderson	Scottish Power	WG Member
Lisa Waters	Waters Wye	WG Member
Claire Kerr	ELEXON	Observer
Nadir Hafeez	Ofgem	Observer

Terms of Reference	
Specific Area	Location in the report
a) The Workgroup can demonstrate how any proposals would increase participation (nominations or voting)	
b) Consider how Trading Parties could be 'grouped' together and how Joint Ventures are incorporated	
c) In setting the number for total votes for a Trading Party Group detail the basis on how this has been determined	
d) Consider the appropriate % of votes to be casted for an Election to be valid and what the process would be if this % is not achieved and what the consequences would be	
e) Process for an active Party becoming a dormant Party	
f) Consider how a Panel would ensure that there was continuous experience on the Panel if a set period that a candidate could hold office for	
g) How more smaller participants could be become more involved in the process	
h) Consider what funding model could be used for paying for a non-CUSC Party to be a Panel Member	
i) Consider whether the Panel should be fully independent or use a representation model	
j) Consider the constitution of the Panel and whether any changes should be made to the composition	
k) Define the process for use of alternative (e.g. would this be the Panel Member or by Code Administration or via another means)	
l) Consider how Materially Impacted Parties non CUSC Parties could be involved further in the process	
m) Consider the CMA findings and work performed by other Code Bodies under Code Governance and best practice from other Code Bodies	
n) Consider what was included in the acting legalisation and what areas can be permissible considered by the Workgroup	

Applicable CUSC Objectives (standard)
<b>(a)</b> The efficient discharge by the Licensee of the obligations imposed on it by the Act and the Transmission Licence;
<b>(b)</b> Facilitating effective competition in the generation and supply of electricity, and (so far as consistent therewith) facilitating such competition in the sale, distribution and purchase of electricity;
<b>(c)</b> Compliance with the Electricity Regulation and any relevant legally binding decision of the European Commission and/or the Agency; and
<b>(d)</b> Promoting efficiency in the implementation and administration of the CUSC arrangements.

<b>Indicative Timetable</b>	
<b>Workgroup Stage</b>	
20 July 2017	CUSC Modification Proposal submitted
<del>28 July 2017</del>	<del>Modification Presented to the Panel</del>
1 August 2017	Request for Workgroup Members (10 working days)
<del>w/c 11 September 2017</del> 28 September 2017	<b>Meeting 1</b> Face to face or via WebEx to ensure Workgroup members have a fully understanding of the context of the modification
w/c 9 October 2017	Circulate draft Workgroup Report
w/c 23 October 2017	<b>Meeting 2</b> - agree Workgroup report
<b>27 November 2017</b>	Workgroup Consultation issued to the Industry (15WD)
w/c 2 January 2018	<b>Meeting 3</b> - Workgroup view consultation responses
w/c 8 January 2018	<b>Meeting 4</b> - Agree options, finalise legal text and vote
18 January 2018	Workgroup Report issued to CUSC Panel
<b>26 January 2018</b>	CUSC Panel meeting to discuss Workgroup Report
<b>Code Administrator Stage</b>	
<b>5 February 2018</b>	Code Administration Consultation Report issued to the Industry (15 WD)
5 March 2018	Draft FMR published for industry comment (5 Working days)
22 March 2018	Draft Final Modification Report presented to Panel
<b>30 March 2018</b>	CUSC Panel Recommendation vote
<b>9 April 2018</b>	Final Modification Report issued the Authority
23 May 2018	Decision implemented in CUSC
<b>Effective from date</b>	<b>Panel Election 2019</b>