Please complete the form and return to us in a non-editable format at P2P.Interface@nationalgrid.com

Please read these notes and complete all fields to ensure that your request can be actioned:

- Only use this form if you are changing the bank details of your business
- For instances where you are making changes to multiple bank details, please complete separate forms
- The changes must be signed by two approved bank signatories within your organisation and then submitted to your bank for validation

Vendor Number Company name **Currency** Date effective from DD/MM/YY Old bank details New bank details **IBAN** Swift code **IBAN** Swift code **ABA** routing number **Account number** ABA routing number **Account number** Bank name Bank name **Branch address Branch address** Approved bank signatory 1 (print name) Approved bank signatory 2 (print name) **Job Title / Position** Job Title / Position **Authorised signature** Authorised signature sign in the space provided sign in the space provided DD/MM/YY DD/MM/YY **Date Signed Date Signed** Once the above is complete & signed please direct to your bank for validation of new bank details Bank use only Please validate and stamp in the space provided to confirm that the above are approved signatories for the new bank details listed and that it belongs to the legal entity

Please note:

- We will be unable to make payments to your company until validation is received and a block will be placed on your account
- Where validation is not received within 4 weeks we may not be able to make any further purchases with your company and an additional block may be placed on your account
- Our aim is to complete all requests within 2 to 5 working days from receipt of a fully validated form