

## Ancillary Services

### Change of Bank Account and VAT Number

Please complete the form on company headed paper. The form must be authorised by a manager known to your National Grid account manager and supplied at least 5 working days prior to the Invoice Issue Date to the following email address; [settlement.queries@nationalgrid.com](mailto:settlement.queries@nationalgrid.com).

All fields are **Mandatory** with the exception of Company Code

Company Details	
1. Company Name:	
2. Company Code(s) Format XXXX:	

*New Service Provider please contact the Settlements team for your assigned company code (s).*

Old Bank Account	
3. Bank Name:	
4. Sort Code:	
5. Account Number:	
6. IBAN (if applicable):	
7. Beneficiary Name:	
8. VAT Number:	

New Bank Account	
9. Effective from date:	
10. Bank Name:	
11. Sort Code:	
12. Account Number:	
13. IBAN (if applicable):	
14. Beneficiary Name:	
15. VAT Number:	

Authorisation Signature	
Print Name:	
Signed:	
Position:	
Date:	