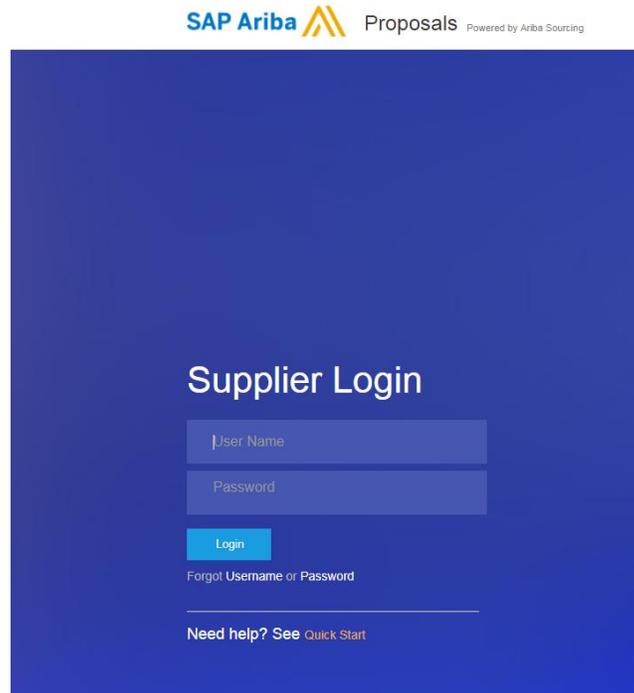


## Accessing RFX's From the Ariba Network:

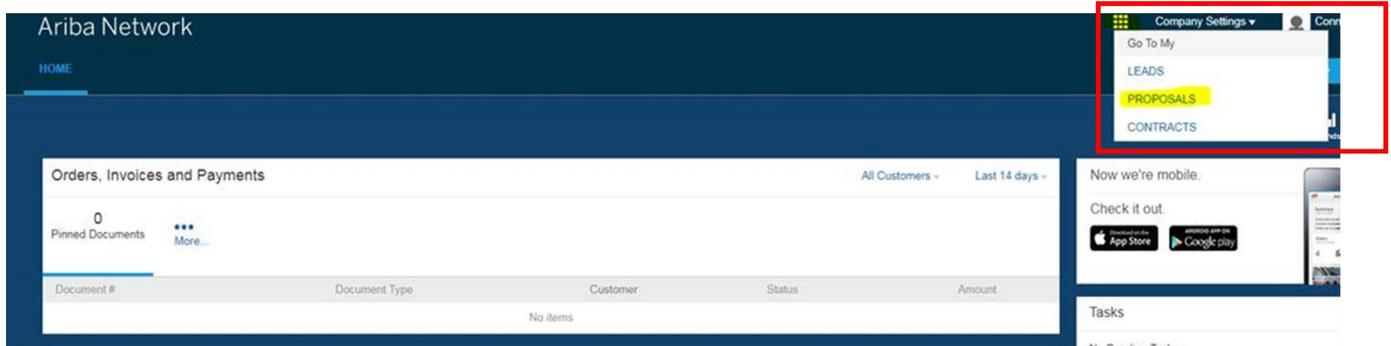
**Step 1:** Log into the Ariba Network



The image shows the SAP Ariba Proposals Supplier Login page. At the top, it says "SAP Ariba Proposals Powered by Ariba Sourcing". The main heading is "Supplier Login". Below the heading are two input fields: "User Name" and "Password". A blue "Login" button is positioned below the password field. Underneath the button, there is a link for "Forgot Username or Password". At the bottom, there is a link that says "Need help? See Quick Start".

**Step 2:** Navigate to the “Proposals” dashboard

- Click Cube Icon > Select “Proposals”



The image shows a screenshot of the Ariba Network dashboard. The top navigation bar includes "Ariba Network" and "HOME". On the right side, there is a "Company Settings" dropdown menu with a cube icon, which is highlighted with a red box. The dropdown menu contains the following options: "Go To My", "LEADS", "PROPOSALS" (highlighted in yellow), and "CONTRACTS". Below the navigation bar, the main content area is divided into several sections. The first section is "Orders, Invoices and Payments" with a sub-section for "Pinned Documents" showing 0 items. Below this is a table with columns: "Document #", "Document Type", "Customer", "Status", and "Amount". The table currently shows "No items". To the right of the table, there is a "Now we're mobile" section with "Check it out" and links to the App Store and Google Play. At the bottom right, there is a "Tasks" section with "No Pending Tasks".

**Step 3:** Find & Select the RFX

## Events

Title	ID	End Time ↓	Event Type
▼ Status: Completed (11)			
Test_Response_Team_1-18	Doc1209102306	1/4/2018 10:54 PM	RFP
SEDNE_17_46 Nasonville DG	Doc1196001770	1/3/2018 5:00 PM	RFP
Gate Test	Doc1183608757	11/29/2017 3:19 PM	RFP
Gate Question Help	Doc1183608734	11/29/2017 2:51 PM	RFP
Test_Event_Pricing_9-28-17_313pm	Doc1131415913	9/29/2017 12:33 PM	RFP
Test 2 suppliers	Doc1130013110	9/27/2017 8:25 AM	RFP
Test - Multi Lot 9-22	Doc1126359883	9/22/2017 10:52 AM	RFP
Test Event - 2 Suppliers 2 Phases	Doc1106460913	8/29/2017 7:58 AM	RFP
Test Event_8-20-17	Doc1098663895	8/20/2017 5:56 PM	RFP
Test Event - MFlynn_8-18-17	Doc1097630301	8/18/2017 10:14 AM	RFP
ECC_Wood Estates_Mystery Farms_RI	Doc1071952590	8/9/2017 12:00 PM	RFP
▼ Status: Open (1)			
Updated Full Bid Template - NDA & Background Check - 02.14.2018	Doc1248902838	2/12/2019 9:00 AM	RFP
▼ Status: Pending Selection (10)			