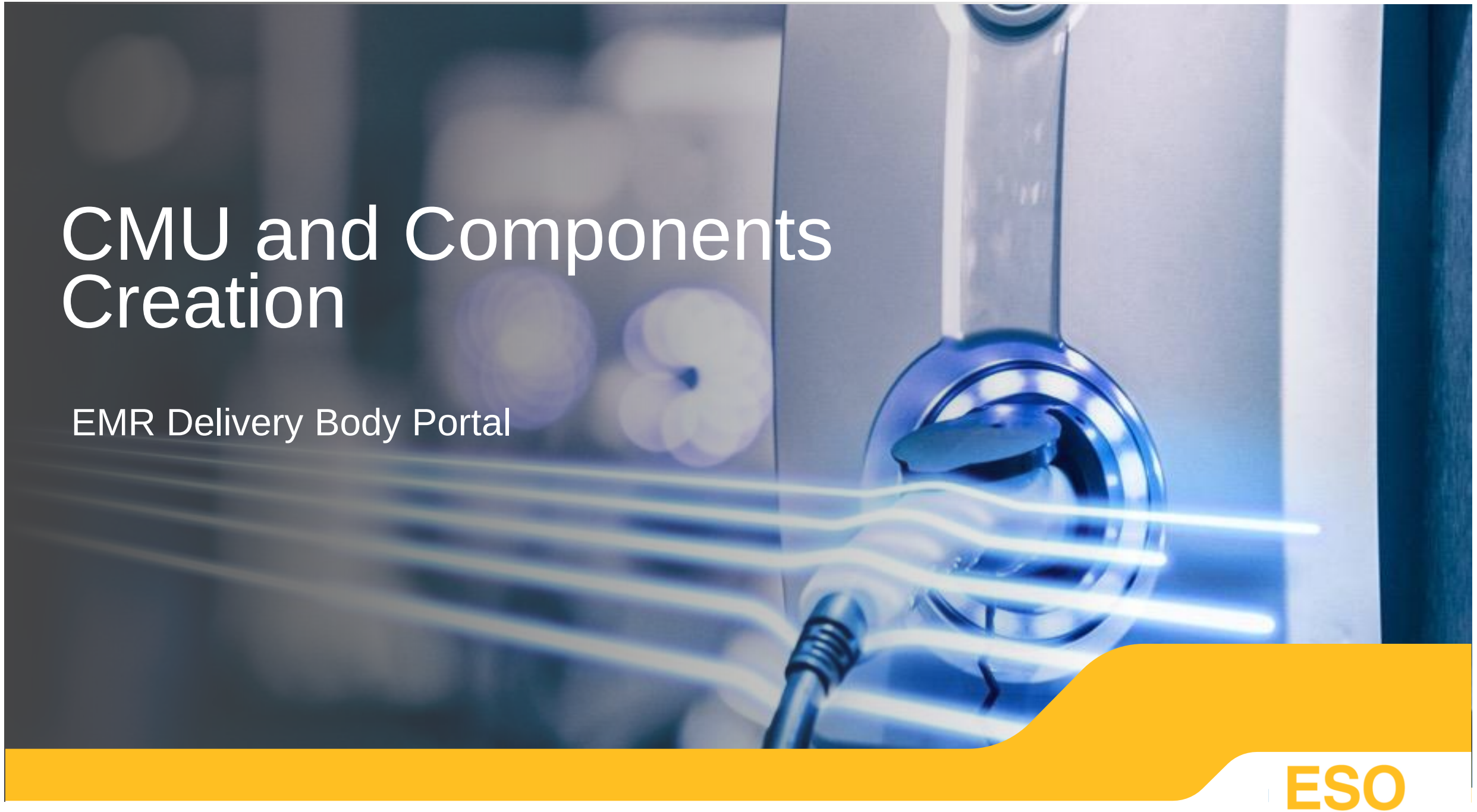


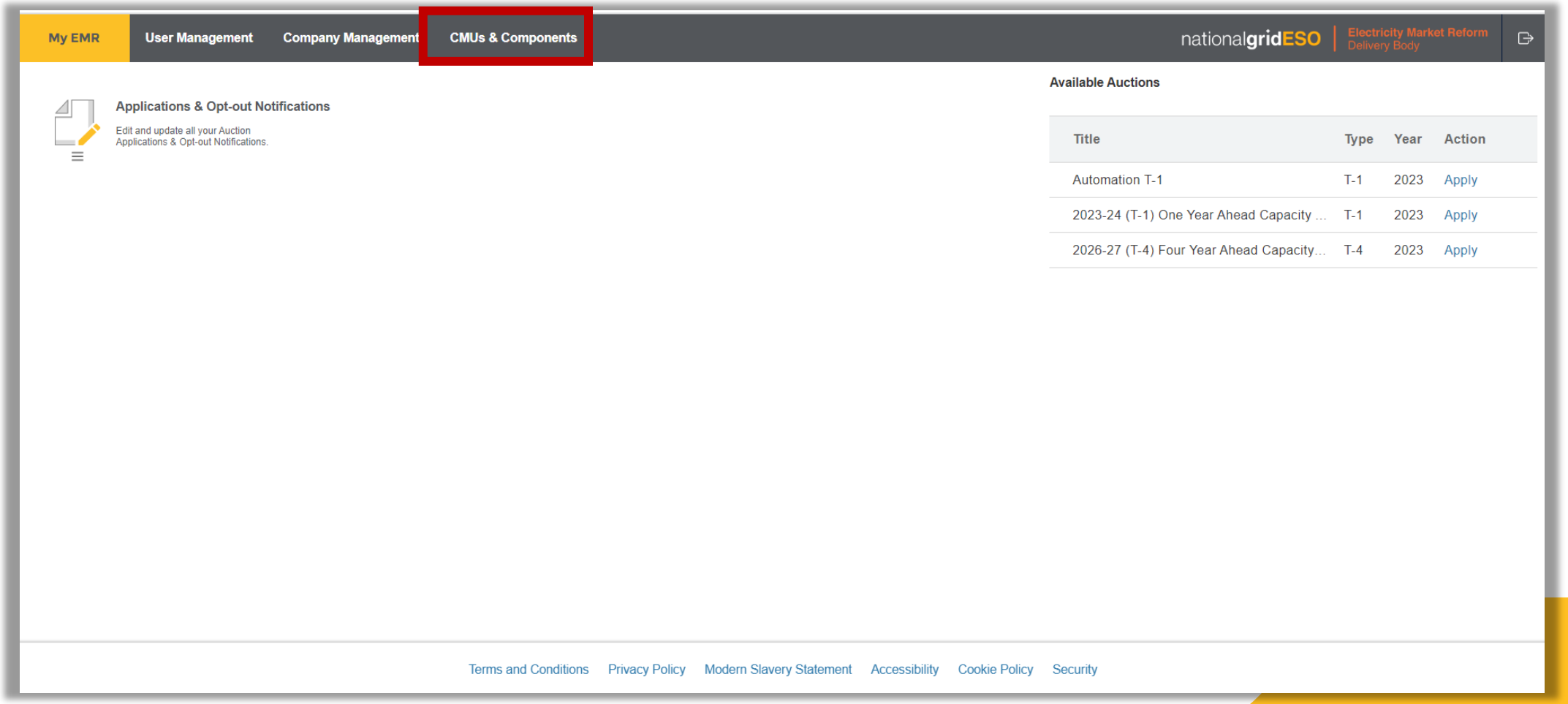
CMU and Components Creation

EMR Delivery Body Portal

ESO

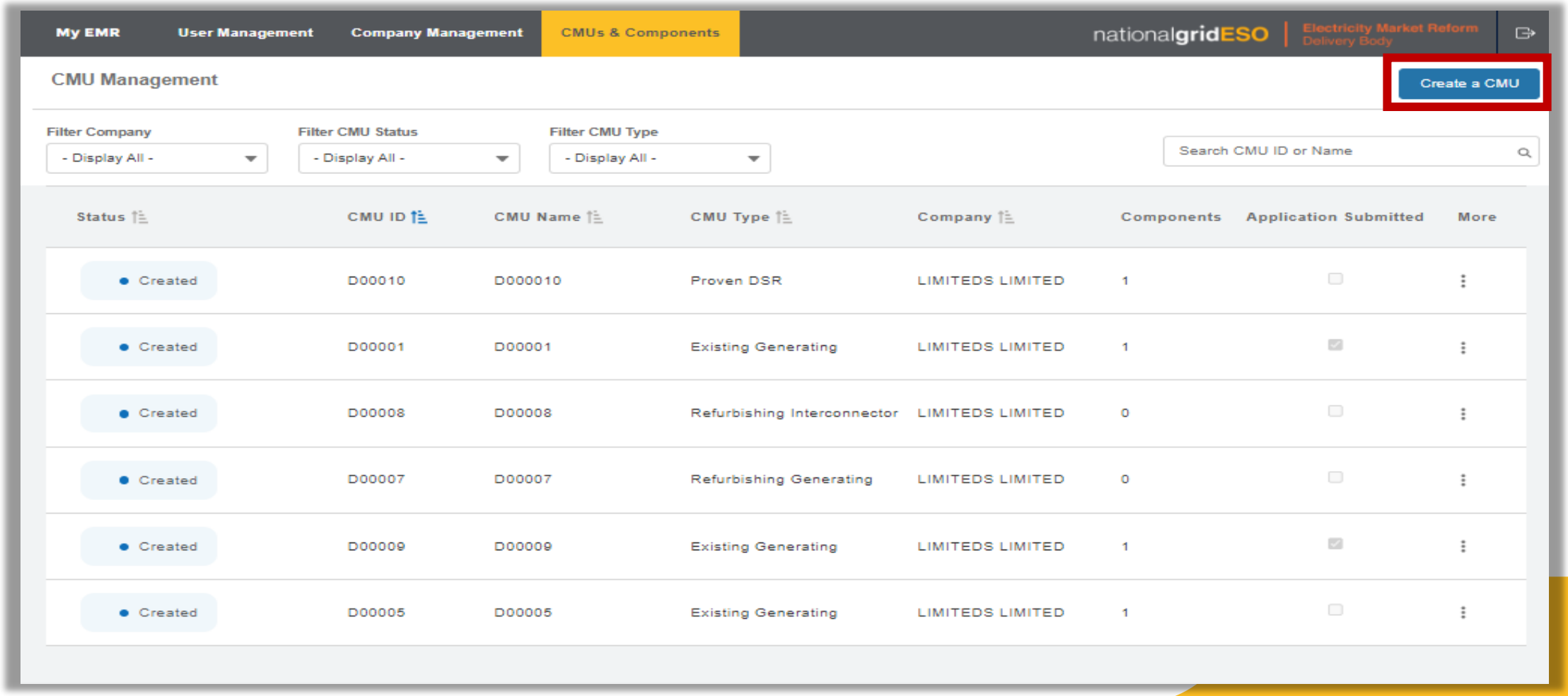
Home page

On the home page please click “CMU’s & Components” tab at the top of the home page.



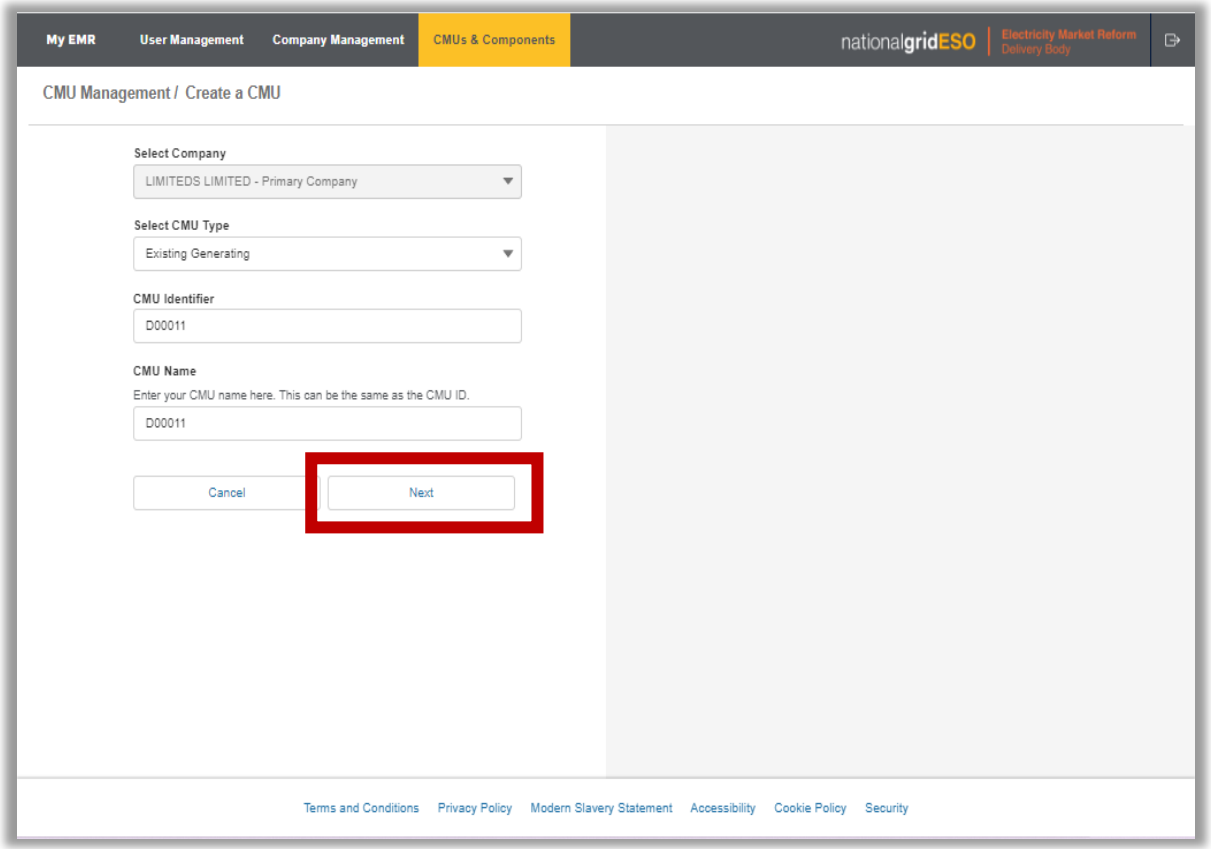
Creating a CMU

To create a CMU click the ‘Create a CMU’ button to the right of screen

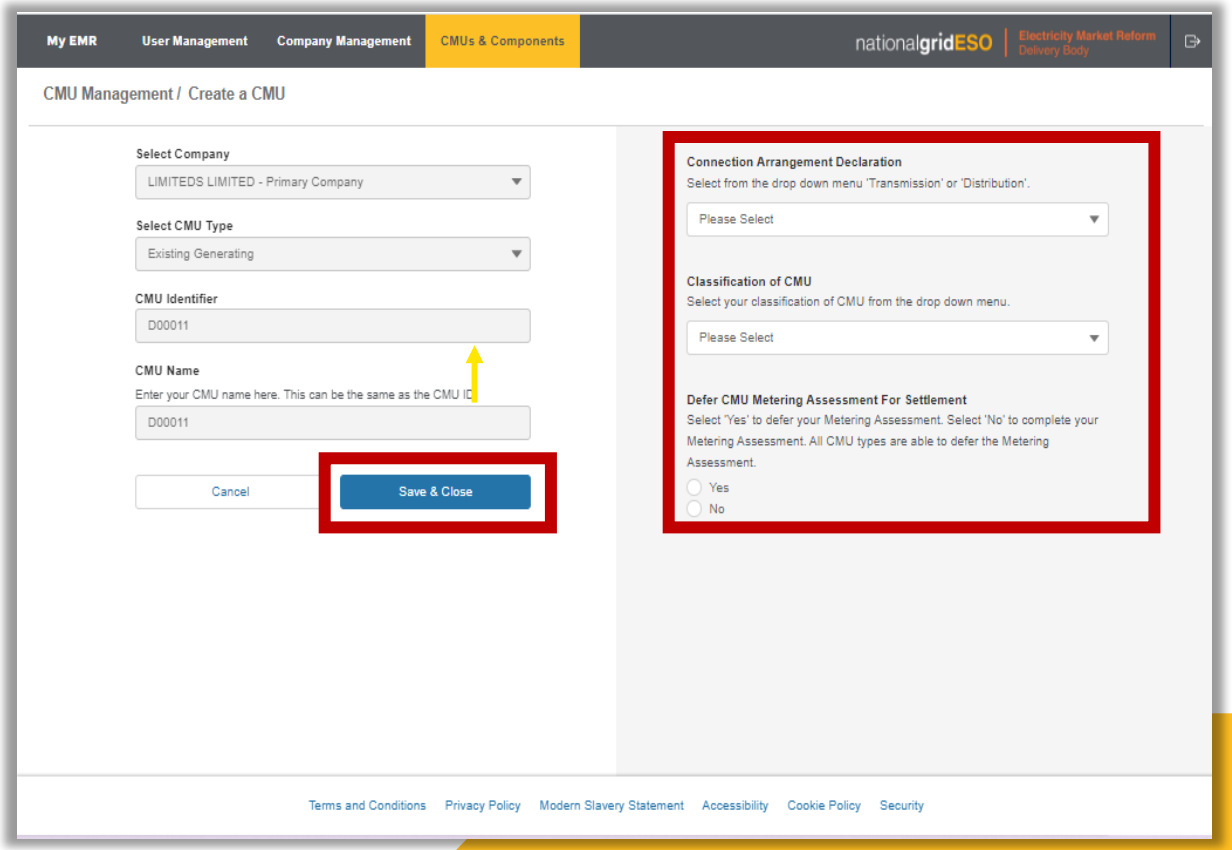


Entering CMU information

Select the relevant ‘CMU Type’
Enter a unique CMU Identifier and the CMU name.
Click ‘Next’ once information is entered.



A new section opens to the right. Depending on the information entered more questions will show dynamically.
Once completed; click ‘Save & Close’



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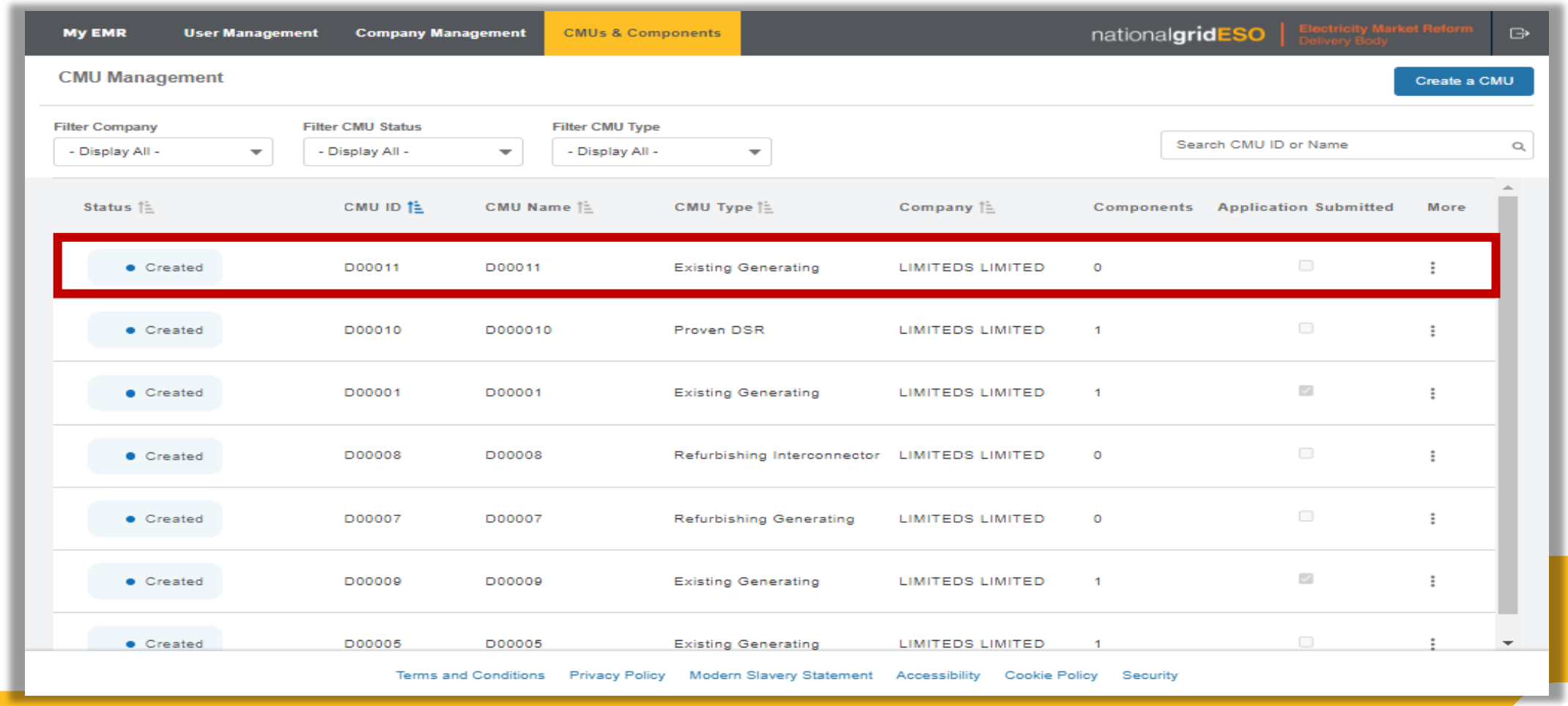
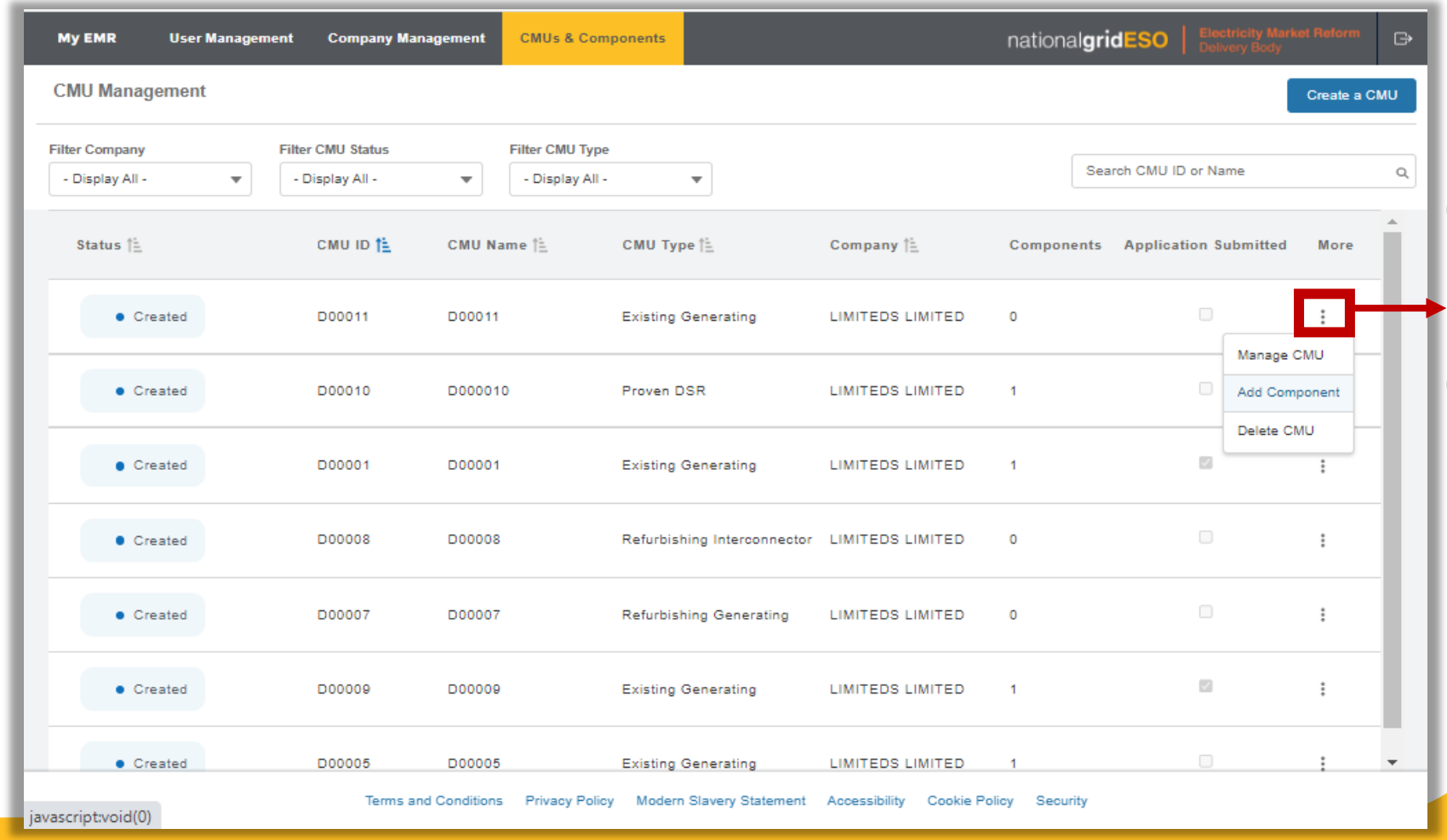
Viewing new CMUs

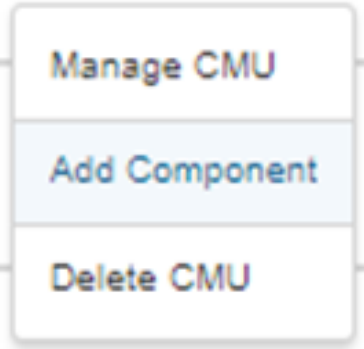
The newly created CMU will be displayed in the list view below



Managing CMUs

To add components to the CMU click the three vertical dots to the right of the CMU you wish to add a component.





Manage CMU lets you edit CMU

Add components to CMU

Deleting CMU lets you delete

The ‘Delete CMU’ functionality cannot be applied where the CMU is associated with a submitted Application

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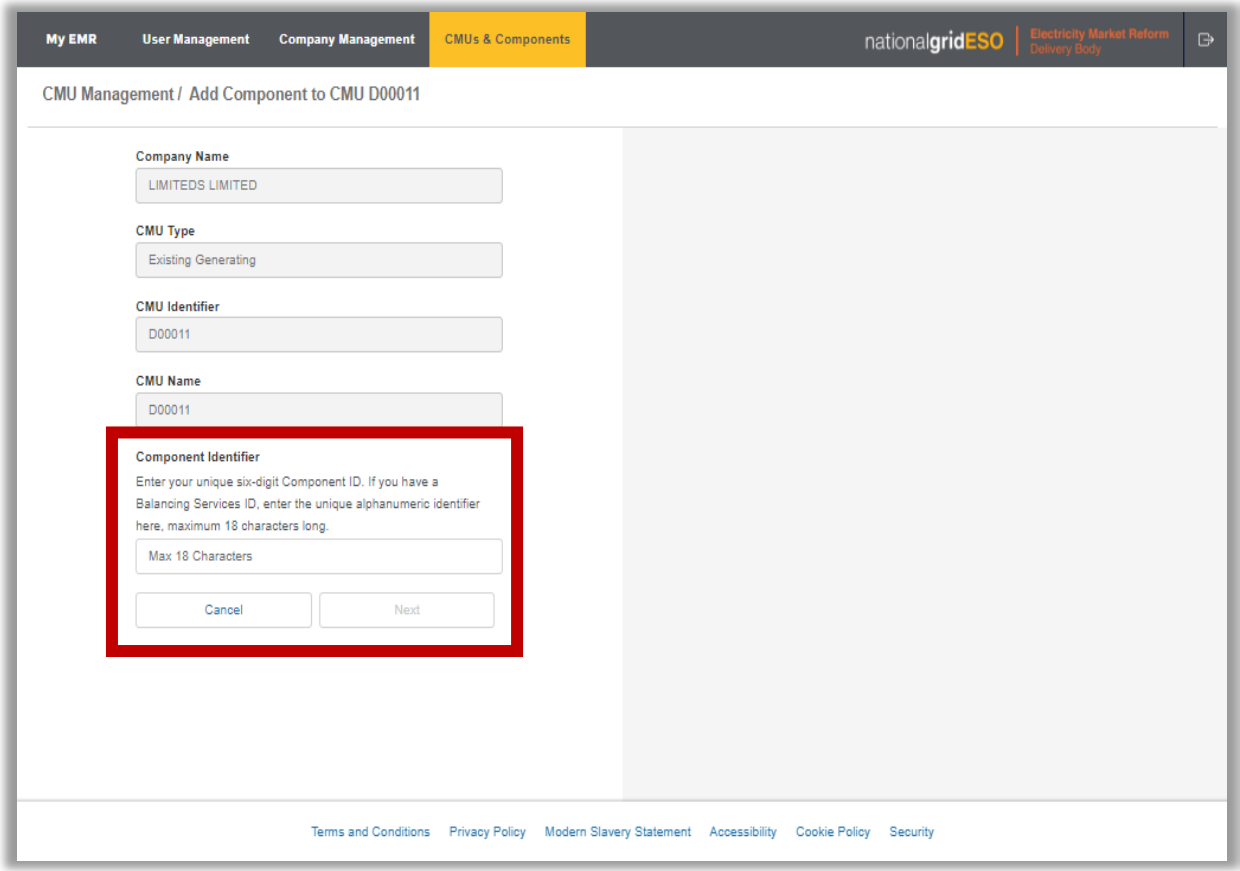
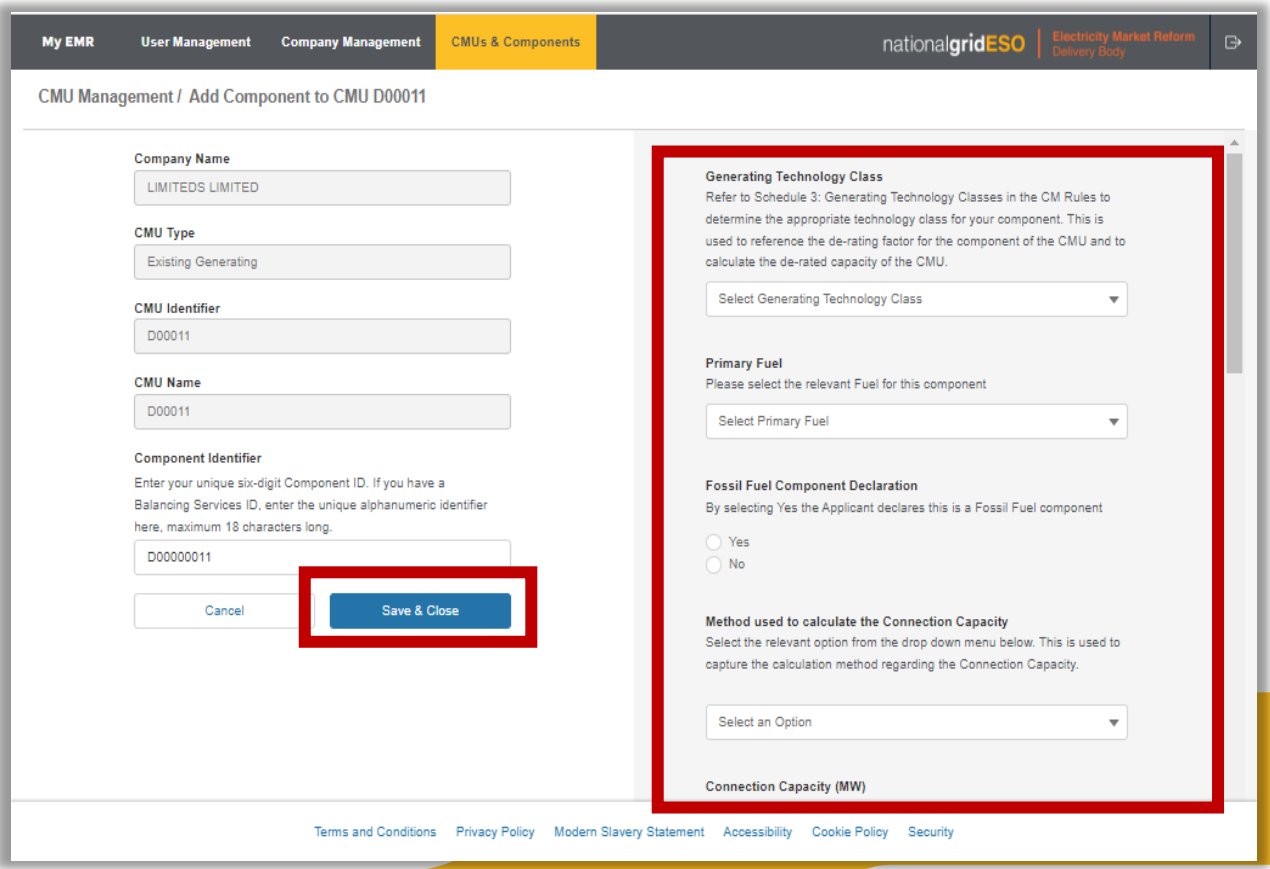
Entering Component information

Enter the Component ID that is unique to your business.
Click ‘Next’ once the information is entered.

On the right hand side select the information relevant to the Component.
Click ‘Save & Close’ once complete.





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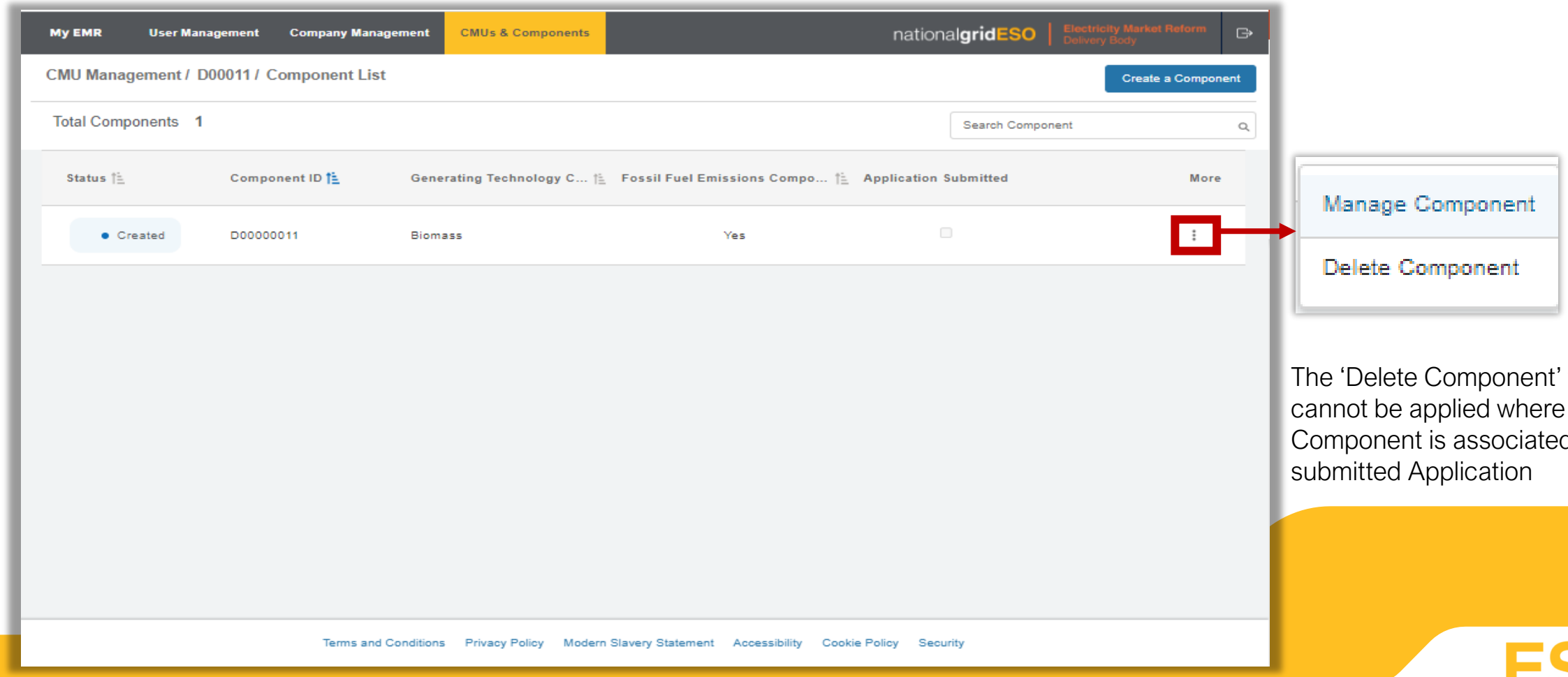
Viewing new Components

Once you have saved the components to the CMU you will be taken to the component list screen. Here you can manage and delete components pertaining to the CMU by clicking the three vertical dots to the right



The ‘Delete Component’ functionality cannot be applied where the Component is associated with a submitted Application

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